

Community Health Improvement Fund

Background:

The St. Luke's Magic Valley Medical Center is committed to improving the health of the region it serves. As one way to achieve that goal and also provide effective stewardship and accountability for community resources, SLMV has established a Community Health Improvement Fund to support, fund and implement community health improvement activities, which are external in scope and not directly linked to core hospital services. The Planning Committee of the SLMV Board of Directors manages the Fund.

General Purpose and Criteria:

Allocations from the CHI Fund will be provided only for health-related services or activities within the geographic area served by SLMV and which meet the following criteria:

- Must be consistent with the SLMV vision, mission and values.
- Must demonstrate collaboration and coordination—not duplication—with other community organizations and SLMV services and departments.
- Must demonstrate consistency with identified community health priorities.
- Are funded for one year at a time and must demonstrate a method of continuation beyond the CHI funding cycle.
- Must include an evaluation component based on measurable, predicted outcomes and demonstrate program effectiveness.

Eligibility Requirements:

Applicants must meet the following minimum requirements:

1. Operate as a non-profit charitable, educational, civic, scientific, social welfare, religious, hospital, health care or health service organization, or as a governmental or quasi-governmental unit.
2. Operate under written articles of incorporation and by-laws or other written documents or statutes which define the applicant's purposes, membership, management and operation.
3. Operate on a non-discriminatory basis in employment, recruitment of volunteers and delivery of services.
4. Demonstrate effective program performance and financial responsibility and accountability.
5. Allocations must operate and fund health care related services or activities within the geographic area served by SLMV—specifically, the eight counties of South Central Idaho and also Elko County, Nevada.

Limitations:

1. Political activities of any kind.
2. Construction costs.
3. Endowment programs.
4. New project requests for more than \$20,000.
5. Scholarships.

Operating Guidelines:

The following basic operating guidelines shall apply:

1. Monies shall be used solely for the requested purpose. Funded activities shall commence in a timely manner. Grant funds not accrued by the end of the funding cycle shall be returned to the CHI Fund.
2. Recipients shall give proper credit to SLMV in all promotional materials, activities and programs funded with CHI Fund monies.
3. Recipients shall submit a project performance report and financial statement to the CHI Task Group indicating the actual use of the monies on a quarterly and annual basis.

Application and Funding Procedure:

The following general procedure shall apply:

1. The CHI Task Group will solicit requests for proposals (RFP's) following the designation of available funds.
2. Applications should be submitted to the St. Luke's Magic Valley Medical Center Community Relations Office, Attn: Jody Tremblay, P.O. Box 409, Twin Falls, ID 83303-0409. The telephone number is (208) 737-2934 and email address is jodyt@mvrmc.org.
3. The CHI Task Group will review and evaluate the applications based upon established criteria. Recommendations will be submitted to the SLMV Board Planning and Community Relations Committee.
4. Applicants will receive written notification of the decision.
5. Funding will commence October 21, 2009. Continued funding will be contingent upon adherence to CHI policy, criteria, and satisfactory program performance and use of funds.
6. Each individual proposal that is funded will be responsible to prepare a quarterly and final report that identifies the results and outcomes contained in the initial proposal.

Deadline for Proposals: October 6, 2009

Community Health Improvement Fund Application

General Information

Applicant _____

Address _____

Contact Person _____ Telephone _____

Collaborating Organizations _____

Submit this completed form, along with the following:

1. How the project is consistent with the SLMV vision, mission, and values
2. How it demonstrates collaboration and not duplication with other community organizations and/or SLMV services and departments
3. Consistency with identified community health needs and priorities (survey data, health statistics, etc)
4. Expected results of the project, with specific objectives, timetable, and process to achieve results
5. How results will be measured
6. Attach letters of support from collaborating agencies
7. Names and addresses of the applicant's officers and members of its board of directors or governing body.
8. Copy of Articles of Incorporation or the applicant's IRS letter, which establishes that the applicant is exempt from Federal income taxes.
9. Copy of Financial audit or other financial information for most recent three fiscal years.
10. Detailed budget narrative for the proposal.

Summary of Financial Information

Total program or project cost \$ _____

Personnel costs \$ _____

Administrative costs \$ _____

Operating costs \$ _____

Amount requested from CHI Fund \$ _____

Other sources of funding \$ _____

Specifically, how will the funds be used? _____

If the project is to continue after the CHI funding cycle, how will it be funded? _____

Type of funding requested. (if a matching grant is requested, please explain.) _____

_____ matching _____ outright grant

If funding for the project has been requested from other sources (line item 5 under summary of Financial Information), such as the Health Initiatives Trust, describe the nature of the request(s) from other source(s).

Community Health Improvement Philosophy

In keeping with our mission, “To improve the health of people in our region,” St. Luke’s Magic Valley Medical Center has established a Community Health Improvement Fund to support, fund and implement community health improvement activities that are external in scope and not directly linked to core hospital services. The fund was established to provide financial support to organizations that are working to improve the health of people in this region. The purpose of Community Health Improvement policy and leadership is:

“To provide direction and accountability for Community Health Improvement at SLMV that balances the needs of our communities with changing organizational and business demands.”

The SLMV Planning Committee—a committee of the SLMV Board of Directors—functions as the oversight body for Community Health Improvement, the steward for focusing resources, and translates identified Community Health Improvement needs into SLMV objectives and actions.

Community Health Improvement Priorities

Community Health Improvement funds may be awarded to healthcare projects proposed by eligible organizations that address one or more of the following community health priorities.

Access to Care
Injury and Violence
Obesity
Mental Health
Physical Activity